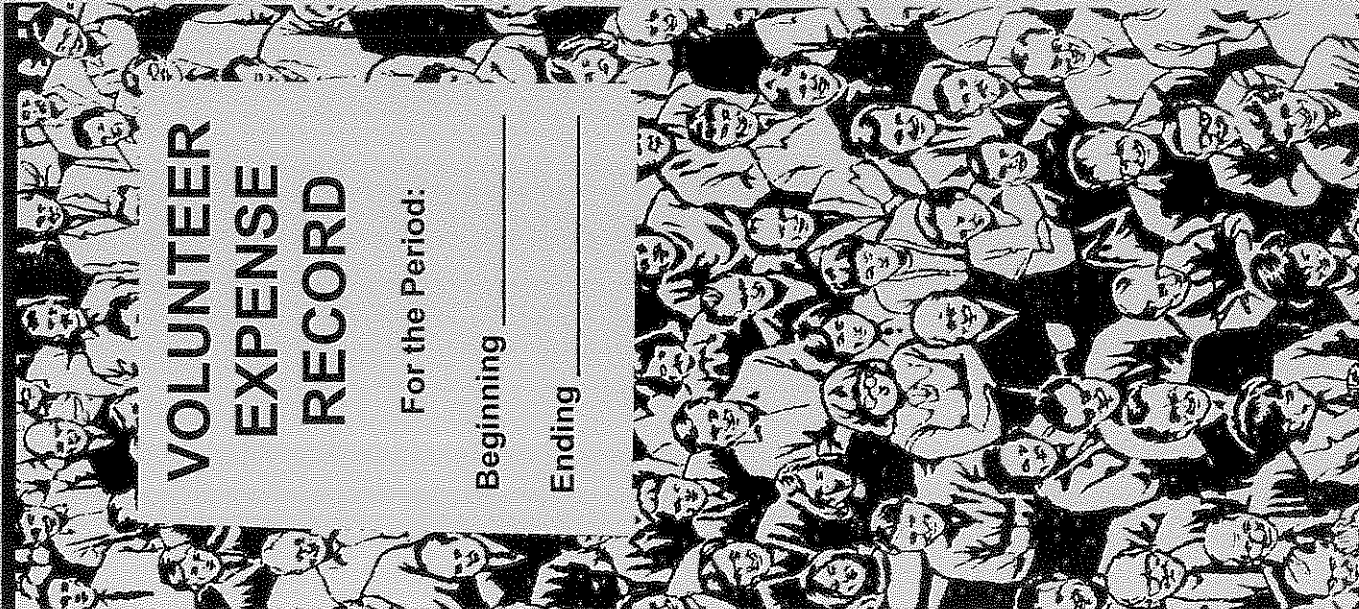




VOLUNTEER EXPENSE RECORD

For the Period: _____

Beginning _____

Ending _____

Beginning

Ending

[illegible][illegible][illegible][illegible]

Do you volunteer?

Did you know that besides helping your community you can help yourself with tax savings?

Unreimbursed expenses for services to qualified charitable organizations and out-of-pocket expenses may be deductible.

Examples of eligible expenses:

- Convention expenses (fees, lodging and meals if an overnight stay is required) if you are a chosen representative of a qualified organization.
 - Uniforms that are required (scout leader, nurses aide) but are not suitable for everyday wear.
 - Unreimbursed costs of providing foster care.
 - Up to \$50 per month of costs involved in hosting an exchange student through a qualified organization.
 - Travel expenses while away from home (transportation, lodging, meals) if the main purpose of the trip is to perform services for a qualified charitable organization.
 - Expenses for the use of your vehicle -- either actual expenses or a mileage deduction of 14 cents per mile. Examples of covered activities include delivering Meals on Wheels, delivering donations to a charity, traveling to coach sports teams sponsored by tax-exempt groups and other religious or school-related youth activities such as camps and field trips.
- Parking and tolls are also deductible.

- Cost of public transit to the volunteer activity.
- Other unreimbursed expenses that are essential to the volunteer activity. These may include office supplies, postage & printing, long-distance phone calls, art supplies, sports & safety equipment, training sessions and classes.

Expenses that do not qualify:

- Meals unless you are required to be away from home overnight to perform services for the organization.
- The value of your time or services.
- Contributions to specific individuals, or to an organization for services intended for a specific individual.
- Any portion of a contribution that benefits you personally.
- Cost of a babysitter to care for your children while you volunteer.

Qualified organizations include:

- Federal, state & local governments if the services are for public purposes
- Non-profit schools & hospitals
- Public parks & recreation facilities
- Religious organizations
- Salvation Army, Goodwill, United Way, Scouts, Habitat for Humanity and any qualified Non-Profit
- Volunteer fire companies
- War veterans' groups

OUT-OF-POCKET EXPENSES

[illegible]

R. Chacon & Associates
9229 S. Redwood Road
West Jordan, UT 84088